

**City of Coconut Creek  
Job Description**

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**Job Title:** Driver/Engineer  
**Department:** Fire  
**FLSA Status:** Non-Exempt

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**General Purpose:**

Under general direction, performs technical work involving the overall operation, care, and driving of fire suppression and/or aerial apparatus, in addition to the prevention and suppression of fires, driving emergency units/engines, rescuing persons and highly skilled advanced life support and technical emergency medical services work in the field. The employee works within the scope of established Fire Rescue Department rules, regulations and procedures, however, is expected to exercise considerable judgment and initiative in emergency situations. Duties involve an element of personal danger and incumbents must be capable of functioning as an integral part of a work unit in order to ensure the safe and efficient performance of duties. Objective is to prevent and minimize injury and/or the loss of life and property in emergency medical and fire situations.

**Examples of Essential Functions:**

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the classification. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

- Performs the job functions of Firefighter/Paramedic (see separate job description) in addition to the duties that follow
- Inspects fire suppression and/or aerial apparatus daily and after each response to ensure the apparatus and all fire/ALS/EMS equipment is accounted for and in proper operating order
- Maintains assigned and reserve apparatus in a state of readiness
- Operates the apparatus according to orders from a fire officer in accordance with established standard operating procedures
- Operates fire suppression/aerial apparatus and fire/ALS/EMS equipment
- Performs minor mechanical repairs to assigned apparatus or equipment
- Keeps abreast of all jurisdictional and contract response area street locations, target hazards, fire hydrant system, fire rescue connections for automatic fire sprinkler systems and standpipes
- Prepares and submits routine records and reports
- Participates in public education and community outreach programs

## **City of Coconut Creek Job Description**

- Attends continuing education programs in firefighting, equipment operation, rescue procedures, hazardous materials mitigation, emergency medicine and related subjects. Conducts drills and classes in these and other areas
- Recognizes hazardous material situations, sets up decontamination; assists county, state, and/or federal agencies with hazardous materials
- Works shifts, which include long hours, days, nights, weekends, and holidays
- Performs other related duties as assigned and/or required

### **Minimum Qualifications:**

Graduation from an accredited high school or possession of an acceptable equivalency diploma. Must have at least three (3) years of experience as a firefighter/paramedic.

Possession/maintenance of the following certifications/training:

- Florida Driver's License with acceptable driving record
- Certification by the State of Florida as a Firefighter pursuant to Florida State Statutes 633.412
- Certification by the State of Florida as a Paramedic
- Healthcare Provider CPR Certification and Advanced Cardiac Life Support Certification
- DOT Approved Emergency Vehicle Operator Course (EVOC) Certification and an acceptable driving record
- Certification by the State of Florida as a Pump Operator
- Completion of State of Florida approved Fire Service Hydraulics (FFP1301) & Apparatus Operations (FFP1302) courses
- Completion of State of Florida approved Aerial Operations (FFP1304) course within one year of hire/promotion
- Completion of appropriate level of National Incident Management System (NIMS) training is mandatory within one year of hire/promotion.

This is a designated emergency management position in the City's Emergency Operations Plan and will require the employee occupying this position to work during declared emergencies.

### **Knowledge, Skills, and Abilities:**

- Knowledge of current principles and practices of fire prevention/suppression/rescue and paramedic work, governing laws, ordinances, policies and procedures
- Knowledge of First Responder and CPR
- Knowledge of modern rescue, extrication, life support, and transportation techniques; movement of patients and psychological needs of patients

## City of Coconut Creek Job Description

- Knowledge of the geography of the City, location of fire hydrants, and major fire hazards (or ability to learn this expeditiously)
- Knowledge of hydraulics, firefighting apparatus, equipment, appliances, tools, and emergency vehicle operations
- Skill in rendering effective emergency medical treatment at the advanced life support level
- Skill in performing detailed patient examinations and provide diagnostic assessment of patient's condition
- Skill in performing safe and efficient use of fire emergency service equipment
- Skill in the principles and techniques of customer relations skills; ability to deal diplomatically with irate, violent or frantic individuals under considerable stress; ability to react quickly and calmly in emergency situations
- Skill in swimming
- Skill in operating moderately heavy/heavy fire rescue vehicles and equipment even under adverse conditions
- Skill in operating basic office equipment
- Skill in accessing, operating and maintaining various software applications, including Microsoft Office products, with the ability to learn new software
- Ability to understand and follow written and oral instructions in English
- Ability to clearly communicate information both orally and in writing
- Ability to make decisions readily, render judgment, take action or commit oneself in life or death situations
- Ability to analytically observe, and objectively and clearly report routine and non-routine, emergency and non-emergency activities
- Ability to maintain composure under emergency situations; work effectively under stressful conditions
- Ability to demonstrate behaviors that support the City's mission and core values
- Ability to be ethical and fair while representing the City, including adherence to all workplace policies that support ethical business practices and standards of conduct
- Ability to establish and maintain effective working relationships with the general public, coworkers, elected and appointed officials, and members of diverse cultural and linguistic backgrounds regardless of race, color, religion, age, gender, ethnicity, disability, sexual orientation, marital status or political affiliation
- Ability to regularly attend work and arrive punctually for designated work schedule

### **Physical Requirements:**

Depending on functional area of assignment, tasks involve the regular and, at times, sustained performance of moderately physically demanding work including lifting, carrying, pushing and/or pulling of heavy objects or materials (up to 80 pounds). Tasks that require moving objects of significant weight require the assistance of another person and/or use of proper techniques and moving equipment. Tasks may involve climbing, stooping, kneeling, crouching, or crawling. Tasks may involve extended periods of time standing and/or walking.

## City of Coconut Creek Job Description

### **Environmental Requirements:**

Tasks are regularly performed inside and/or outside with potential for exposure to adverse conditions, such as dirt, dust, pollen, odors, fumes and/or poor ventilation, wetness, humidity, rain, temperature, and noise extremes, machinery and/or moving vehicles, vibrations, electric currents, animals/wildlife, toxic/poisonous agents, gases or chemicals, oils and other cutting fluids, violence and/or disease, or pathogenic substances.

### **Sensory Requirements:**

Some tasks require manual dexterity, in addition to visual and hearing acuity. Some tasks may involve identifying and distinguishing colors.

### Time Analysis for Florida Retirement System application requirements:

- TBD –%
- TBD –%

**City of Coconut Creek  
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The job description does not constitute an employment agreement between the City and employee and is subject to change by the City as the needs of the City and requirements of the job change.

The City of Coconut Creek is an Equal Opportunity Employer. In compliance with United States Equal Employment Opportunity guidelines and the Americans with Disabilities Act, The City provides reasonable accommodation to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

**I have read and understand this classification description and hereby certify that I am qualified to perform this job, with or without reasonable accommodation.**

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Job Title

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Supervisor's Name (print)

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Supervisor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date