

Process for filing Complaints

Citizen Complaint Procedures

Every citizen has the right to file a formal complaint against any employee of the Coconut Creek Police Department. A complaint form may be requested by contacting any department supervisor. It may be obtained at the police station 24/7 and is available online in PDF format. Upon request, a complaint form may also be mailed or faxed. It is preferred that the complaint be filed by the individual who is directly involved.

Complaint Forms should be sent to:
Coconut Creek Police Department
Chief of Police
4800 West Copans Road
Coconut Creek, Florida 33063

When a complaint form is received, it is reviewed and assigned to either the affected employee's supervisor or the Internal Affairs Unit. Allegations of a serious nature will be investigated by the Internal Affairs Unit. Sworn statements will be taken from the complainant, witnesses, and the subject employee. Typically, a complaint is resolved within 45 days, although, some investigations are more complex and may take longer. All complaints will be investigated, and complainants will be notified, in writing, of the results of the investigation.

Note: It is illegal to knowingly file a false complaint. You can be criminally prosecuted and held civilly liable.

COMPLAINT FORM

Incident Information:

Date Reported: _____ Incident Date: _____ Time of Incident: _____

Location of Incident: _____

Complainant Information:

Last Name First Middle

Date of Birth: _____ Race: _____ Sex: _____ Driver's license #: _____

Street Address City State Zip

Home Phone () _____ Work # () _____ Other () _____

Complaint Filed Against:

Officer's Name Department ID #

Witness Information:

Last Name First Middle

Date of Birth: _____ Race: _____ Sex: _____ Driver's license #: _____

Street Address City State Zip

Home Phone () _____ Work # () _____ Other () _____

