



# City of Coconut Creek

## LANDSCAPE/TREE REMOVAL

### Permit Application

4800 West Copans Road  
 Coconut Creek, FL 33063  
 954-973-6756  
 Fax 954-956-1424  
 www.CoconutCreek.net

CONTACT PERSON: \_\_\_\_\_ PHONE #: \_\_\_\_\_

FOLIO #: \_\_\_\_\_ DPEP #: \_\_\_\_\_

<b>PROPERTY OWNER'S NAME</b>			
OWNER'S STREET ADDRESS			
CITY	STATE	ZIP	PHONE
<b>CONTRACTOR</b>			
BROW. CTY. TREE TRIM. LIC. #			
CONTRACTOR'S STREET ADDRESS			
CITY	STATE	ZIP	PHONE
CERTIFICATE OF COMPETENCY NO.			
<b>JOB / TENANT NAME</b>			
<b>SITE ADDRESS</b>			
SUBDIVISION		SUITE / BAY #	
PERMIT TYPE (CHECK ONE) <input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> COMMERCIAL			
<b>NO. &amp; SPECIES OF TREES TO BE REMOVED</b>			
<b>NO. &amp; SPECIES OF TREES TO BE RELOCATED</b>			
<b>CONDITIONS UNDER WHICH APPROVED (REQUIRED REPLACEMENT TREES)</b>			
<p>APPLICATION IS HEREBY MADE TO OBTAIN A PERMIT TO DO WORK AND INSTALLATIONS AS HEREON INDICATED, UNDER SECTION 13 OF THE CITY OF COCONUT CREEK CODE OF ORDINANCES. I CERTIFY THAT NO WORK OR INSTALLATION HAS BEEN EFFECTED PRIOR THE ISSUANCE OF SAID PERMIT AND THAT ALL WORK WILL BE PERFORMED TO MEET THIS APPLICATION AND ACCOMPANYING PLANS OR NOT.</p> <p>OWNER'S AFFIDAVIT: I CERTIFY THAT ALL WORK WILL BE DONE TO COMPLY TO ALL FEDERAL, STATE, COUNTY AND CITY LAWS, RULES, REGULATIONS AND RESOLUTIONS REGULATING CONSTRUCTION AND ZONING AND FURTHER STATE, THAT NO VIOLATION EXISTS ON THIS PROPERTY.</p> <p>_____ Witness my Hand and Official Seal</p> <p><b>NOTARY</b></p> <p>_____</p> <p><b>DATE</b></p> <p>_____</p> <p><b>SIGNATURE</b>    I HAVE READ AND UNDERSTAND BOTH PAGES OF THIS DOCUMENT</p> <p><input type="checkbox"/> OWNER'S    <input type="checkbox"/> OR CONTRACTOR'S</p>			

<b>PERMIT NUMBER</b>
<b>DATE ISSUED</b>

INSPECTIONS WILL BE MADE ON OR ABOUT THE FOLLOWING WORK DAY AFTER REQUEST. PLANS MUST BE ON JOB BEFORE INSPECTIONS WILL BE MADE. <b>CALL 954-973-6756</b>		
<b>THIS PERMIT INCLUDES</b>	QTY.	FEE
PLAN REVIEW		
TREE REMOVAL		
RELOCATION/REPLACEMENT		
TREE DESTRUCTION		
OTHER		
EDUCATIONAL FEE		
TOTAL AMOUNT DUE		
ESTIMATED VALUE OF JOB		

<b>TYPE OF PERMIT</b>	
<b>LANDSCAPING</b>	<b>MITIGATION WORK</b>
TREE REMOVAL <input type="checkbox"/>	PUBLIC-OWNED LAND <input type="checkbox"/>
TREE RELOCATION <input type="checkbox"/>	PRIVATE-OWNED LAND <input type="checkbox"/>
TREE REPLACEMENT <input type="checkbox"/>	
TREE DESTRUCTION <input type="checkbox"/>	
NO.OF REQ'D TREES TO BE INSTALLED PER CODE <input type="text"/>	
NO.OF REQ'D SHRUBS TO BE INSTALLED PER CODE <input type="text"/>	

<b>REASONS FOR REMOVAL OR RELOCATION</b>	

<b>THIS PERMIT IS NOT COMPLETE UNTIL TREES HAVE PASSED A FINAL INSPECTION</b>					
	APPROVED	HOLD	DENIED	DATE	INITIALS
<b>PLAN REVIEW</b>					
<b>FIELD INSPECTION</b>					
<b>FINAL INSPECTION</b>					

**IF COST EXCEEDS \$2,500, OWNER'S SIGNATURE IS REQUIRED.**  
**ALL APPLICATIONS FOR WORK IN A MOBILE HOME PARK, MUST BE SIGNED AND NOTARIZED BY THE PARK OWNER OR PARK MANAGER REGARDLESS OF JOB COST.**



# City of Coconut Creek

## INFORMATION

### Pertaining to Landscape/Tree Removal Permit Application Procedures

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To expedite your permit and to protect you as a property owner, submit the following with your completed, signed and notarized permit application:

1

- Photocopy of your property survey – show the location of tree(s) to be removed and proposed area for tree replacement
- Letter of approval from Homeowners Association
- Copy of Contractor's Occupational License & Certificate of Insurance – showing liability insurance, Workers Compensation
- Owner's Affidavit - if you are doing the work yourself

2

Upon receipt of the completed application a site visit will be performed by the City to determine whether or not the application shall be approved or denied. Application for a tree removal permit constitutes consent by the property owner and/or applicant for the city to conduct site inspections.

3

Upon approval of the tree removal permit, suitable replacement trees will be determined and listed on the application. You will be notified to pick up the permit at City Hall. Any required fees shall be paid at time of permit issuance, if applicable. Post the permit on your property in a visible location.

4

The owner or contractor must contact the City for a final inspection when the work is completed. Note: The inspection will determine if the replacement trees meet the size, species, and Florida Grade #1 standard. Proper staking, planting depth, watering and mulching techniques will also be inspected.

5

Notice: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county, and there may be additional permits required from other governmental entities such as water management districts, state agencies or federal agencies.

6

The issuance of a Tree Removal Permit does not give you permission to violate deed restrictions and / or homeowners regulations. Please check deed restrictions before commencing any removals.

7

For the removal of more than 5 trees refer to the Land Development Code 13-448 (g).

8

Broward County Environmental Protection Department, 115 S. Andrews Avenue – Annex A-240, Ft. Lauderdale, Florida 33301 954-519-1400